



ASPATRIA TOWN COUNCIL

www.aspatia-tc.gov.uk

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Monday 12th May 2025

NOTICE

Dear Councillor

You are summoned to the next meeting of Aspatia Town Council which will be the Annual Town Council Meeting and the Annual General Meeting (AGM) to be held in Aspatia Methodist Church on Tuesday 20th May at 6.00pm. The Annual General Meeting will commence at 6.00pm and the Annual Town Council Meeting will commence on completion of the AGM. The Agenda(s) are printed below.

Mrs Kelly Cooper
Town Clerk

ANNUAL GENERAL MEETING

Agenda

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| 1.05.25. Apologies: To receive and accept apologies and note the reasons for absence. | |
| 2.05.25. Election of Mayor & Chairman: To elect Mayor for the ensuing council year 2025/26 | To elect the Mayor & Deputy Mayor. |
| 3.05.25. To receive the Mayor's/Chairman's Declaration of Acceptance of Office: | The Mayor will sign the Acceptance of Office witnessed by the Proper Officer of the Council Mrs Kelly Cooper. |
| 4.05.25. Vacancies on Council: To co-opt any suitable candidates for the vacancies on the council. | |
| 5.05.25. To Appoint representatives for Sub-Committees: | Parks & Allotments Committee: To oversee those areas and inspect frequently. Events Committee: To arrange events within the town. |

ANNUAL TOWN COUNCIL MEETING

Agenda

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| 1.1.05. Apologies: To receive and accept apologies and note the reasons for absence. | |
| 2.1.05. Mayor's announcements/updates: | Staff Appraisals 2025 – Clerk & RFO Meeting with MP Markus Campbell-Savours re housing in the town Railway 200 |

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| 3.1.05. Review of the year – Mayors Report: | |
| 4.1.05. Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda. | |
| 5.1.05. Minutes of Aspatia Town Council Meeting held on Tuesday 8th April 2025: To authorise the Chairman to sign, as a correct record, the minutes of Aspatia Town Council Meeting held on Tuesday 8 th April 2025. | To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file and also uploaded to the website. |
| 6.1.05. Clerks report: | |
| 7.1.05. Public Participation: | Defib at Lawson Street |
| 8.1.05. Highways: | |
| 9.1.05. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 1.1 Councillor Kevin Thurlow | |
| 10.1.05. Financial Matters: | <ul style="list-style-type: none"> • Expenditure and Income Schedule for April 25 • Agree invoices to be paid • Bank Reconciliation for April 25 with supporting bank statements • Transfer of funding between accounts • Internal Audit Review • Council insurance including new assets |
| 11.1.05. Van insurance: | To approve the insurance renewal for the Town Council. |
| 12.1.05. Parks & Allotments | <ul style="list-style-type: none"> • Outdoor Gym • Memorial Bench • CCTV for St Mungos Park • Facility hire • Lawson St/Outgang Road Allotments |
| 13.1.05. Log Wagons Route: | To discuss log wagons travelling through the town |
| 14.1.05. Senior Citizens trip: | To decide the location and date for the Senior Citizens Trip. |
| 15.1.05. Town Council Appreciation: | To show our appreciation to efforts shown within the town. |
| 16.1.05. Applications for Development: | |
| 17.1.05. Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting. | |

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| 18.1.05. Items submitted by members: | |
| 19.1.05. Items for the next meeting: | |
| 20.1.05. Confidential Items: | To discuss Confidential matters |
| 21.1.05. The next meeting of Aspatria Town Council will take place on Tuesday 17th June 2025 at 6.00 p.m. | |

Signed _____ Kelly Cooper – Town Clerk