



ASPATRIA TOWN COUNCIL

www.aspatia-tc.gov.uk

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Monday 7th September 2026

NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 15th September 2026 at 6.00 p.m.

A G E N D A

1. Apologies: To receive and accept apologies and note the reasons for absence.	Apologies and Cllr Resignation
2. Mayor's announcements/updates:	Mayor's Civic Service update SCT update
3. Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
4. Minutes of Aspatia Town Council Meeting Tuesday 21st July 2026: To authorise the Chairman to sign, as a correct record, the minutes of the Aspatia Town Council Meeting held 21 st July 2026.	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor/Chair and given to the Clerk to file.
5. Confidential Minutes of Aspatia Town Council Meeting Tuesday 21st July 2026: To authorise the Chairman to sign, as a correct record, the confidential minutes from meeting held on Tuesday 21 st July 2026.	
6. Minutes of Extraordinary Meeting Monday 27th July 2026: To authorise the Chairman to sign as a correct record of the minutes from Mon 27 th July meeting.	
7. Clerk's Report:	Clerk to address the meeting.
8. Public Participation:	Clerk – Advertising banner Grass at St Kentigerns
9. Highways:	

10. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 10.1 Councillor Kevin Thurlow	
11. Financial Matters:	• Expenditure and Income Schedule for July/Aug 2026 • Invoices to be approved • Bank Reconciliation for July/Aug 2026 • Bank Statement July/Aug 2026 • Bank transfer from Deposit Saving Account to Current Account • External Audit Sign Off and Publication of 2025/26 Annual Return and Accounts
12. Parks & Allotments:	Allotments: • Outgang Road • Lawson St St Mungos Park: • Park Railings and Main gate • Council shed/skip hire • Football fees
13. Grant Application:	Grant application received from St Kentigerns Church
14. Brandraw Car Park:	To discuss the possibility of resurfacing/road markings repainted.
15. Council Policy Review:	The Clerk has circulated Council policies to councillors prior to the meeting which are due to be reviewed. These are agreed and adopted at this meeting. They will then be uploaded to the website.
16. Town Noticeboards:	To discuss the internal backing of the noticeboards in town.
17. Town Appreciation Scheme:	To acknowledge those within town for their help and support.
18. Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting.	
19. Applications for Development:	Applications for development are circulated to councillors via email on receipt of them
20. Items submitted by members:	
21. Items for the next meeting:	
22. Confidential Items:	• Previous Employee Tribunal Case • Annual Salary Increase 2026/27

	• Payment to Town Clerk for additional hours worked
23. The next Meeting of Aspatria Town Council will take place on Tuesday 20th October 2026 at 6.00 p.m.	

Signed _____ Kelly Cooper - **Town Clerk**