



# ASPATRIA TOWN COUNCIL

[www.aspatia-tc.gov.uk](http://www.aspatia-tc.gov.uk)

Correspondence Address: Mrs Kelly Cooper  
Town Clerk  
PO Box 222  
Wigton  
CA7 7AW  
Tel: 07716766770  
E-Mail: [clerk@aspatia-tc.gov.uk](mailto:clerk@aspatia-tc.gov.uk)

Wednesday 10<sup>th</sup> April 2024

## NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 16<sup>th</sup> April 2024 at 6.00 p.m.

## AGENDA

<b>1. Apologies:</b> To receive and accept apologies and note the reasons for absence.	
<b>2. Mayors Announcements/Updates:</b>	
<b>3. Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
<b>4. Minutes of Aspatia Town Council Meeting held 19<sup>th</sup> March 2024:</b> To authorise the Chairman to sign, as a correct record, the minutes of the last Aspatia Town Council Meeting held on Tuesday 19 <sup>th</sup> March 2024	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
<b>5. Clerk's Report:</b>	
<b>6. Public Participation:</b>	
<b>7. Confidential Items:</b>	
<b>8. Highways:</b>	
<b>9. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b>  9.1 Councillor Kevin Thurlow	
<b>10. Financial Matters:</b>	<ul style="list-style-type: none"><li>• Expenditure and Income Schedule for March 24</li><li>• Invoices to approve for payment</li></ul>

	<ul style="list-style-type: none"> <li>• Bank Reconciliation for March 24 with supporting bank statements</li> <li>• Quarter 4 Monitoring Report</li> <li>• Movement in cash reserves</li> <li>• Asset register as at 31.03.24</li> <li>• Standing Orders and Financial Regulations (Please refer to website for documents)</li> <li>• Brandraw toilets water rates</li> <li>• Electricity bill for changing rooms</li> <li>• Allotment payments</li> </ul>
<b>11. NALC/CALC Subscription 24/25:</b>	Annual subscription for NALC/CALC
<b>12. Council Grants:</b>	Clerk to inform council of grant application received
<b>13. Council Policies:</b> Policies to be reviewed, adopted and updated on the council website:	Standing Orders and Financial Regulations (please refer to website to read through the documents)
<b>14. Parks &amp; Allotments:</b>	Changing rooms Service of mowers Pitch Power funding – St Mungos Park Purchasing of equipment for Town Caretaker
<b>15. Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.	
<b>16. Applications for Development:</b>	Applications for development are circulated to councillors via email on receipt of them.
<b>17. Items submitted by members:</b>	
<b>18. Items for the next meeting:</b>	
<b>19. The next Meeting of Aspatria Town Council will take place on Tuesday 21<sup>st</sup> May 2024 at 6.00 p.m.</b>	

Signed \_\_\_\_\_ Kelly Cooper - Town Clerk