



ASPATRIA TOWN COUNCIL

www.aspatia-tc.gov.uk

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Monday 8th September 2025

NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 16th September 2025 at 6.00 p.m.

A G E N D A

1. Apologies: To receive and accept apologies and note the reasons for absence.	
2. Mayor's announcements/updates:	Update on Mayor's Civic Service at St Kentigerns Church Update on Senior Citizens Trip Outdoor gym at St Mungos Park
3. Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
4. Minutes of Aspatia Town Council Meeting held 15th July 2025: To authorise the Chairman to sign, as a correct record, the minutes of the Aspatia Town Council Meeting held on Tuesday 15 th July 2025	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
5. Clerk's Report:	Clerk to address the meeting.
6. Public Participation:	
7. Highways:	
8. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 8.1 Councillor Kevin Thurlow	

9. Financial Matters:	<ul style="list-style-type: none"> • Expenditure and Income Schedule for July & Aug 2025 • Invoices to be approved • Bank Reconciliation for July & Aug 2025 • Bank Statement July & Aug 2025 • External Audit Sign Off and Publication of the 2024/25 Year End
10. Parks & Allotments:	<p>Allotments:</p> <ul style="list-style-type: none"> • Outgang Road – Waste ground update • Lawson St – Tenant refund • Solicitors update <p>St Mungos Park:</p> <ul style="list-style-type: none"> • Shelter • Public toilet • Drainage Issues • Caretakers input – gym installation • Entrances to the park for vehicles • Invoice for facility usage – football camp
11. Co-op Building Restoration:	Update on the Co-op building work
12. Defib at Lawson Street:	To discuss/decide location for a defibrillator at Lawson Street
13. Code of Conduct Policy:	The Clerk has circulated the policy to councillors prior to the meeting. To agree and adopt the policy at this meeting. The policy will then be uploaded to the website.
14. Date for Christmas Sub-Committee meeting:	To set a date for the Christmas sub-committee to organise Christmas events.
15. Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting.	
16. Applications for Development:	Applications for development are circulated to councillors via email on receipt of them
17. Items submitted by members:	
18. Items for the next meeting:	
19. Confidential Items:	Annual Salary Increase for the Town Clerk and the RFO
20. The next Meeting of Aspatia Town Council will take place on Tuesday 21st October 2025 at 6.00 p.m.	

Signed _____ Kelly Cooper - **Town Clerk**