



# ASPATRIA TOWN COUNCIL

[www.aspatria-tc.gov.uk](http://www.aspatria-tc.gov.uk)

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Monday 9<sup>th</sup> February 2026

## NOTICE

The next meeting of Aspatria Town Council is to be held in Aspatria Methodist Church Hall on Tuesday 17<sup>th</sup> February 2026 at 6.00 p.m.

## AGENDA

<b>1. Apologies:</b> To receive and accept apologies and note the reasons for absence.	
<b>2. Mayor's announcements/updates:</b>	
<b>3. Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
<b>4. Minutes of Aspatria Town Council Meeting held 20<sup>th</sup> January 2026:</b> To authorise the Chairman to sign, as a correct record, the minutes of the Aspatria Town Council Meeting held on Tuesday 20 <sup>th</sup> January 2026	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
<b>5. Confidential Minutes of Aspatria Town Council Meeting held 20<sup>th</sup> January 2026:</b> To authorise and the Chairman to sign, as a correct record, the confidential minutes of Aspatria Town Council Meeting held on 20 <sup>th</sup> January 2026	To approve the confidential minutes item 20 of the agenda from 20 <sup>th</sup> January 2026 meeting. These minutes are for Councillors only and not displayed for the public.
<b>6. Minutes of ATC Events Committee Meeting held 15<sup>th</sup> January 2026:</b>	To approve and sign the minutes from the Events Committee Meeting.
<b>7. Minutes of ATC Parks and Allotments Meeting held 30<sup>th</sup> January 2026:</b>	To approve and sign the minutes from the Parks & Allotments Meeting.
<b>8. Clerk's Report:</b>	Clerk to address the meeting. Request to change March meeting date
<b>9. Public Participation:</b>	

<b>10. Highways:</b>	
<b>11. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b>  11.1 Councillor Kevin Thurlow	
<b>12. Financial Matters:</b>	<ul style="list-style-type: none"> <li>• Expenditure and Income Schedule for Jan 2026</li> <li>• Invoices to be approved</li> <li>• Bank Reconciliation for Jan 2026</li> <li>• Bank Statement Jan 2026</li> <li>• Transfer of monies from the 30 day deposit account to current</li> <li>• Removal of signatories from the Council bank accounts and to add a signature to the 30 day deposit account</li> <li>• Internal Audit Requirements Review of effectiveness of Internal Audit Arrangements 2025/26</li> <li>• Internal Audit Plan for 2026/27</li> <li>• Appointment of the Internal Auditor</li> </ul>
<b>13. Parks &amp; Allotments:</b>	<b>Allotments:</b> <ul style="list-style-type: none"> <li>• Outgang Road</li> <li>• Lawson St – allotment rent increase</li> </ul> <b>St Mungos Park:</b>
<b>14. Data Protection Policy:</b>	The Clerk has circulated the policy to councillors prior to the meeting. To agree and adopt the policy at this meeting. They will then be uploaded to the website.
<b>15. Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.	
<b>16. Applications for Development:</b>	Applications for development are circulated to councillors via email on receipt of them
<b>17. Items submitted by members:</b>	
<b>18. Items for the next meeting:</b>	
<b>19. Confidential Items:</b>	Staff Appraisals
<b>20. The next Meeting of Aspatria Town Council will take place on Tuesday 24<sup>h</sup> March 2026 at 6.00 p.m.</b>	

Signed \_\_\_\_\_ Kelly Cooper - **Town Clerk**