



# ASPATRIA TOWN COUNCIL

[www.aspatia-tc.gov.uk](http://www.aspatia-tc.gov.uk)

Correspondence Address: Mrs Kelly Cooper  
Town Clerk  
PO Box 222  
Wigton  
CA7 7AW  
Tel: 07478317660  
E-Mail: [clerk@aspatia-tc.gov.uk](mailto:clerk@aspatia-tc.gov.uk)

Tuesday 10<sup>th</sup> June 2025

## NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 17<sup>th</sup> June 2025 at 6.00 p.m.

## A G E N D A

<b>1. Apologies:</b> To receive and accept apologies and note the reasons for absence.	
<b>2. Mayor's announcements/updates:</b>	Post Office Official Opening Party in the Park update
<b>3. Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
<b>4. Minutes of Aspatia Town Council AGM and Town Council Meeting held 20<sup>th</sup> May 2025:</b> To authorise the Chairman to sign, as a correct record, the minutes of the AGM and the Aspatia Town Council Meeting held on Tuesday 20 <sup>th</sup> May 2025	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
<b>5. Minutes of the Events Committee Meeting held 4<sup>th</sup> June 2025:</b> To approve the minutes of the last Events Committee meeting.	Circulated to Councillors with the council papers prior to the meeting.
<b>6. Minutes of the Parks &amp; Allotments Committee Meeting held 4<sup>th</sup> June 2025:</b> To approve the minutes of the last P&A Committee meeting.	Circulated to Councillors with the council papers prior to the meeting.
<b>7. Clerk's Report:</b>	Clerk to address the meeting.
<b>8. Public Participation:</b>	
<b>9. Highways:</b>	

<b>10. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b>  10.1 Councillor Kevin Thurlow	
<b>11. Financial Matters:</b>	<ul style="list-style-type: none"> <li>• Expenditure and Income Schedule for May 2025</li> <li>• Invoices to be approved</li> <li>• Bank Reconciliation for May 2025</li> <li>• Bank Statement May 2025</li> <li>• Annual Return Committee Report 2024/25 for approval of Sections 1 &amp; 2 of the Annual Governance and Accountability Return for 24/25</li> <li>• Explanation of Variances 24/25</li> <li>• Notice of Public Rights &amp; Publication of Unaudited Return 24/25</li> <li>• Financial Reserves 24/25</li> <li>• Internal Audit Report up to March 25</li> </ul>
<b>12. Parks &amp; Allotments:</b>	Allotments St Mungos Park – old shelter area Verti-draining to be approved Facility Hire – Football Fees for the upcoming season
<b>13. Defib at Masonic Hall:</b>	New battery replacement for the Defib.
<b>14. Mayor's Noticeboard:</b>	To discuss and approve the updating of the Mayor's Noticeboard located within the library.
<b>15. Town Events:</b>	Clerk – To discuss/organise Events and confirm meeting dates for the Committee.
<b>16. Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.	
<b>17. Applications for Development:</b>	Applications for development are circulated to councillors via email on receipt of them
<b>18. Items submitted by members:</b>	
<b>19. Items for the next meeting:</b>	
<b>20. Confidential Items:</b>	
<b>21. The next Meeting of Aspatria Town Council will take place on Tuesday 15<sup>th</sup></b>	

July 2025 at 6.00 p.m.	
------------------------	--

Signed \_\_\_\_\_ Kelly Cooper - **Town Clerk**