



ASPATRIA TOWN COUNCIL

www.aspatria-tc.gov.uk

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Monday 10th February 2025

NOTICE

The next meeting of Aspatria Town Council is to be held in Aspatria Methodist Church Hall on Tuesday 18th February 2025 at 6.00 p.m.

A G E N D A

1. Apologies: To receive and accept apologies and note the reasons for absence.	
2. Mayor's announcements/updates:	New contracts for the Clerk and RFO dated 1 st October 2024 Mileage allowance
3. Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
4. Minutes of Aspatria Town Council Meeting held 21st January 2025: To authorise the Chairman to sign, as a correct record, the minutes of the last Aspatria Town Council Meeting held on Tuesday 21 st January 2025	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
5. Clerk's Report:	
6. Public Participation:	
7. Highways:	
8. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 8.1 Councillor Kevin Thurlow	

9. Financial Matters:	<ul style="list-style-type: none"> • Expenditure and Income Schedule for January 2025 • Bank Reconciliation for January 2025 • Bank Statement for January 2025 • Invoices to approve • Review of the Effectiveness of Internal Audit 2024/25 • Internal Audit Plan 2025/26 • Appointment of the Internal Auditor 2025/26 • Update of the Financial Regulations – sections 5.18, 6.4 and 6.9
10. Parks & Allotments:	Outdoor Gym Allotments: <ul style="list-style-type: none"> i. Lawson St – contact from land owner re: lease ii. access at Outgang Road Security lighting at changing rooms Caretaker uniform Van key, service and MOT St Mungos Park – any feedback from inspection Victoria Park equipment
11. Equality and Diversity Policy:	To review and adopted the council policy and then update on the website
12. Defib at Methodist Church:	Clerk
13. Post Office and Royal Mail post box:	Clerk to update
14. Christmas lights removal:	Clerk
15. Town Events:	Clerk – To discuss/organise Events. Any feedback from Events meeting.
16. Town Council Appreciation Scheme:	To appreciate those in and around town and show recognition
17. Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting.	
18. Applications for Development:	Applications for development are circulated to councillors via email on receipt of them.
19. Items submitted by members:	
20. Items for the next meeting:	
21. Confidential Items:	Caretaker Review and Pay Increase
22. The next Meeting of Aspatria Town Council will take place on Tuesday 18th March 2025 at 6.00 p.m.	

Signed _____

Kelly Cooper - **Town Clerk**