



ASPATRIA TOWN COUNCIL

www.aspatia-tc.gov.uk

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Wednesday 5th November 2025

NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 18th November 2025 at 6.00 p.m.

A G E N D A

1. Apologies: To receive and accept apologies and note the reasons for absence.	
2. Mayor's announcements/updates:	Remembrance Parade
3. Declarations of Interest: Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
4. Minutes of Aspatia Town Council Meeting held 21st October 2025: To authorise the Chairman to sign, as a correct record, the minutes of the Aspatia Town Council Meeting held on Tuesday 21 st October 2025	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
5. Clerk's Report:	Clerk to address the meeting.
6. Public Participation:	
7. Highways:	
8. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors: 8.1 Councillor Kevin Thurlow	
9. Financial Matters:	Expenditure and Income Schedule for Oct 2025

	• Invoices to be approved • Bank Reconciliation for Oct 2025 • Bank Statement Oct 2025 • Items for 2026-27 budget • Internal Audit review for April – Sept 25
10. Elections – Cumberland Council:	Clerk to address meeting with information received from Cumberland Council.
11. Parks & Allotments:	Allotments: • Outgang Road • Lawson St St Mungos Park: • Public toilet • Drainage Issues • Tree Surgeon • Caretakers uniform
12. Standing Orders 2025:	The Clerk has circulated the Standing Orders to councillors prior to the meeting. To agree and adopt the Standing Orders at this meeting. They will then be uploaded to the website.
13. Additional Hours worked by Clerk and Caretaker during allotment lockdown:	To discuss the extra hours worked by the Clerk and the Caretaker during Lawson St allotments lockdown.
14. Christmas Events:	To discuss Christmas events.
15. Schedule of Correspondence, Notices and Publications: To receive a schedule of correspondence, notices and publications received since the last meeting.	
16. Applications for Development:	Applications for development are circulated to councillors via email on receipt of them
17. Items submitted by members:	
18. Items for the next meeting:	
19. Confidential Items:	None
20. The next Meeting of Aspatria Town Council will take place on Tuesday 16th December 2025 at 6.00 p.m.	

Signed _____ Kelly Cooper - **Town Clerk**