



# ASPATRIA TOWN COUNCIL

[www.aspatria-tc.gov.uk](http://www.aspatria-tc.gov.uk)

Correspondence Address: Mrs Kelly Cooper  
Town Clerk  
PO Box 222  
Wigton  
CA7 7AW  
Tel: 07478317660  
E-Mail: [clerk@aspatria-tc.gov.uk](mailto:clerk@aspatria-tc.gov.uk)

Monday 12<sup>th</sup> January 2026

## NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 20<sup>th</sup> January 2026 at 6.00 p.m.

## A G E N D A

<b>1. Apologies:</b> To receive and accept apologies and note the reasons for absence.	
<b>2. Mayor's announcements/updates:</b>	
<b>3. Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
<b>4. Minutes of Aspatia Town Council Meeting held 16<sup>th</sup> December 2025:</b> To authorise the Chairman to sign, as a correct record, the minutes of the Aspatia Town Council Meeting held on Tuesday 16 <sup>th</sup> December 2025	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
<b>5. Minutes of Aspatia Town Council Extraordinary Meeting held 13<sup>th</sup> January 2026:</b> To authorise and the Chairman to sign, as a correct record, the minutes of Aspatia Town Council Extraordinary Meeting held on 13 <sup>th</sup> January 2026	
<b>6. Clerk's Report:</b>	Clerk to address the meeting. Clerks Holidays.
<b>7. Public Participation:</b>	
<b>8. Highways:</b>	

<p><b>9. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b></p> <p>9.1 Councillor Kevin Thurlow</p>	
<p><b>10. Financial Matters:</b></p>	<ul style="list-style-type: none"> <li>• Expenditure and Income Schedule for Dec 2025</li> <li>• Invoices to be approved</li> <li>• Bank Reconciliation for Dec 2025</li> <li>• Bank Statement Dec 2025</li> <li>• Transfer of funds from Council's 30-day deposit account to the current account</li> <li>• Quarter 3 Budget Monitoring for 25/26</li> <li>• Committee Report for 2026/27 precept</li> </ul>
<p><b>11. Parks &amp; Allotments:</b></p>	<p><b>Allotments:</b></p> <ul style="list-style-type: none"> <li>• Outgang Road</li> <li>• Lawson St</li> </ul> <p><b>St Mungos Park:</b></p> <ul style="list-style-type: none"> <li>• Drainage Issues</li> <li>• Tools for Caretaker</li> </ul>
<p><b>12. Town Flowers:</b></p>	<p>To discuss the flowers for the town.</p>
<p><b>13. Equality and Diversity Policy:</b></p>	<p>The Clerk has circulated the policy to councillors prior to the meeting. To agree and adopt the policy at this meeting. They will then be uploaded to the website.</p>
<p><b>14. Events Meeting Update:</b></p>	<p>To update the meeting with events and dates from the events meeting.</p>
<p><b>15. Christmas Lights Raffle:</b></p>	<p>The raffle will take place, and winners will be notified following this meeting.</p>
<p><b>16. Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.</p>	
<p><b>17. Applications for Development:</b></p>	<p>Applications for development are circulated to councillors via email on receipt of them</p>
<p><b>18. Items submitted by members:</b></p>	
<p><b>19. Items for the next meeting:</b></p>	
<p><b>20. Confidential Items:</b></p>	<p>Town Caretakers Working Hours</p>
<p><b>21. The next Meeting of Aspatria Town Council will take place on Tuesday 17<sup>th</sup> February 2026 at 6.00 p.m.</b></p>	

Signed \_\_\_\_\_ Kelly Cooper - **Town Clerk**