



# ASPATRIA TOWN COUNCIL

[www.aspatia-tc.gov.uk](http://www.aspatia-tc.gov.uk)

Correspondence Address: Mrs Kelly Cooper  
Town Clerk  
PO Box 222  
Wigton  
CA7 7AW  
Tel: 07716766770  
E-Mail: [clerk@aspatia-tc.gov.uk](mailto:clerk@aspatia-tc.gov.uk)

Monday 13<sup>th</sup> November 2023

## NOTICE

The next meeting of Aspatia Town Council is to be held in Aspatia Methodist Church Hall on Tuesday 21<sup>st</sup> November 2023 at 6.00 p.m.

## A G E N D A

<b>1. Apologies:</b> To receive and accept apologies and note the reasons for absence.	
<b>2. Mayors Announcements/Updates:</b>	Update on Remembrance Sunday parade and service Update on Co-op building
<b>3. Declarations of Interest:</b> Members are invited to make any declarations of Pecuniary Interest or other Registerable Interest (other than those recorded on their Notification of Pecuniary Interests or other Registerable Interests) relating to any items on the agenda.	
<b>4. Minutes of Aspatia Town Council Meeting held 17<sup>th</sup> October 2023:</b> To authorise the Chairman to sign, as a correct record, the minutes of the last Aspatia Town Council Meeting held on Tuesday 17 <sup>th</sup> October 2023.	To approve the minutes from the last meeting. If approved the minutes are signed by the Mayor and given to the Clerk to file.
<b>5. Clerk's Report:</b>	
<b>6. Public Participation:</b>	
<b>7. Confidential Items:</b>	Update on meeting re Town Caretakers salary and contract Annual Increase for RFO and Clerk – Nalc pay scales
<b>8. Highways:</b>	

<p><b>9. To receive for information, reports on issues relevant to the Town from County, District and Independent Councillors:</b></p> <p>9.1 Councillor Kevin Thurlow</p>	
<p><b>10. Financial Matters:</b></p>	<p>Expenditure and Income Schedule for October 2023  Approval of invoices for payment  Bank Reconciliations for October 2023 with supporting bank statement  Standing Orders  Financial Regulations  Internal audit to September 2023  2024/25 Budget setting</p>
<p><b>11. Council Policies:</b> Policies to be reviewed, adopted and updated on the council website:</p>	<p>Standing Orders and Financial Regulations</p>
<p><b>12. Christmas events:</b></p>	<p>Senior Citizens Party  Light switch on  Lights in the window raffle</p>
<p><b>13. Brandraw car park:</b></p>	<p>To discuss replacing the panels at the bus stop  To discuss new signage  Car park barrier repair</p>
<p><b>14. Parks &amp; Allotments:</b></p>	<p>Play Park inspection, tyre swing repairs  Football/Changing rooms – grant received.</p>
<p><b>15. Mayor’s and Deputy Mayor’s Chains:</b></p>	<p>Engraving of the chains</p>
<p><b>16. Cumberland FA:</b></p>	<p>Clerk to update on the grant from the FA for the football pitches at Memorial Park</p>
<p><b>17. Schedule of Correspondence, Notices and Publications:</b> To receive a schedule of correspondence, notices and publications received since the last meeting.</p>	
<p><b>18. Applications for Development:</b></p>	<p>Applications for development are circulated to councillors via email on receipt of them, they are also posted onto the council website</p>
<p><b>19. Items submitted by members:</b></p>	
<p><b>20. Items for the next meeting:</b></p>	
<p><b>21. The next Meeting of Aspatria Town Council will take place on Tuesday 19<sup>th</sup> December 2023 at 6.00 p.m.</b></p>	

Signed \_\_\_\_\_

Kelly Cooper - Town Clerk